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Labor Market/ Economic Analysis Tool Software Request for Quotes

The Tarrant County Workforce Development Board (d.b.a. Workforce Solutions for Tarrant County, herein referred to as Workforce Solutions or the Board) is an organization that administers federal and state funded workforce development and training programs within Tarrant County. The Board was created in 1996 under interlocal agreement between the Cities of Arlington and Fort Worth and Tarrant County, and was officially certified as a Workforce Development Board by Governor George Bush on August 29, 1996. For more detailed information on the services provided by Workforce Solutions and its locations, please visit our website at www.workforcesolutions.net.

Services Requested

Workforce Solutions is seeking quotes from organizations authorized to conduct business in the State of Texas, for on-line labor market and economic development analysis tool for workforce system staff use and a web-based public facing LMI website for students and job seekers. The labor market and economic development analysis tool will allow Workforce Solutions users to create custom reports, for internal and external use, demonstrate current and projected labor market information both within specific industries and occupations and broader country, region, or state-wide examination of economic conditions.

Highly desirable features of the public facing LMI website for job seekers and students are:

- Open access for job seekers to explore in-demand jobs, career pathways, related training programs, and employers in Tarrant County.
- Ability to capture job seeker data upon intake or registration such as resume, skills, educational background, and enrollment in publicly funded programs.
- Ability to import customized training list for Workforce Innovation and Opportunity Act (WIOA) eligible training providers and other partner institutions.
- Other resources to help job seekers determine what gaps in their resume or career paths that they need to fill with available resources in the Tarrant County region.
- Ability to modify the website or platform to suit the Workforce Partnership's need for easy user interface, branding, look, and feel.

Workforce Solutions is an equal opportunity employer/program. Auxiliary services are available, upon request, for individuals with disabilities. Relay TX: 800.735.2989 (TDD) / 711 (Voice)

Highly desirable features of the labor market- and economic development analysis tool for 18 workforce system users are:

- **DISCOUNTS OR SHARING WITH PARTNERS OF THE BOARD-** What type of discount or sharing arrangement can your company provide to the Board and possible partners that may also want access of their own? Please specify any difference in the quote price that including a partner will create.
- **CUSTOMER SUPPORT and TRAINING-** Please describe the type of on-going customer support and training, if any, included in your quote. What technical assistance by phone or email can users expect during the contract period?
- **ALGORITHMS for SUPPRESSED DATA-** Additionally, the tool should incorporate proprietary algorithms designed to provide data at the zip code level within industries regarding wages and occupations that may be been suppressed due to proprietary information.

Within your Quote, please specify

1. **FORMAT-**The export format(s) (e.g. Microsoft Word, Microsoft Excel, and Adobe PDF as example).

2. **GEOGRAPHIC AREA-**As your quote amount may differ according to area level of data, the Board's seeks at a minimum the following geographic areas:

- *Metropolitan Statistical Area (MSA)-,*
- *County-level data for a minimum of Tarrant and the following 15 counties (Collin, Dallas, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell and Wise –*
- *State (TEXAS),*
- *City and/or ZIP code-level data (Tarrant County only)*
- *if your quote includes another geographic area not listed, please specify.*

3. **NUMBER OF ALLOWED ACCESS POINTS-** The *number of seats* included in your quote.

4. **DATA REPORTS or FEATURES BEYOND the BASIC LMI DATA-** What of types of data or special reports does your tool provide beyond industry and occupational data and projections, if any, are included in your quote?

5. **CONTACT PERSON-** Who is the contact person for this quote?

6. **TIME PERIOD-** What is the time-period for the quote?

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Qualified vendors:

- Have been in business for at least two (2) years
- Have “off-the-shelf” software that can meet the requirements above with no software development

The successful vendor will also:

- Update data on a quarterly basis
- Provide notifications to users on changes (updates, revisions, bugs, etc.)
- Provide software updates to the package purchased at no cost throughout the contract period. This is referring to updates to keep the software package up-to-date in its data set and operation, not completely new packages.
- Provide users the ability to “brand” reports with Workforce Solutions’ logo

Administration of Request for Quotes (RFQ)

The RFQ is issued at 3:00pm CST, Thursday November 4, 2021 and available at the Board offices located at 1320 S. University Dr., Suite 600 Fort Worth, TX 76107 and to download from the Boards website at: www.workforcesolutions.net/about/procurements/. If you are unable to download RFQ please contact Byron Nelson at 817-413-2823

Bidders Conference

There will be no bidders conference to respond to questions on the RFQ. Respondents may, however, pose any question to byron.nelson@workforcesolutions.net through November 25, 2021.

Please limit responses should be limited to three (3) pages or less and emailed to byron.nelson@workforcesolutions.net by 3:00 p.m. Central Time on Thursday, December 2, 2021. Please include cover sheet provided.

Workforce Solutions for Tarrant County intends to enter into a one-year contract with options to renew annually for up to 3 years with the successful vendor. The award of this Request for Quote will be based on the collective answers to the questions posed.

Thank you for your time and interest in responding to this Request for Quote.